



Executive Committee Charter

The Executive Committee

- Ensures the board committees function effectively.
- Promotes the effectiveness of the Board.
- Manages Board conflicts, as well as conflicts of interest.
- Ensures board adherence to mission, vision, and focus.
- Primary governing of the organization.

Membership:

- The Executive Committee is made up of the President, Vice President, Treasurer, and Secretary. The President acts as chair, working closely with the Executive Director or highest level staff.
- The Executive Committee has no formal Quorum.

Meetings:

- The Executive Committee will meet bi-monthly, via Zoom. SHE+ Foundation Staff will be responsible for record keeping and meeting minutes.

Responsibilities:

- Manage committee assignments.
- Facilitation of activities of other standing and ad hoc committees.
- Reviewing SHE+ By Laws, Mission, Vision, and policies.
- Managing responsibilities and expectations for board members.
- Conducting a successful succession plan.

Authority:

The committee shall make recommendations to the Board. It can approve such items on it's own, but those items are then introduced at the next full board meeting and included at a minimum in the consent agenda.